

Instructions for Completing Form 5734, Teacher and School Support Staff COVID-19 Grants Certification

The **Teacher COVID-19 Grant** program was created by Public Act 166 of 2020 to recognize the additional time classroom teachers in a district or nonprofit nonpublic school spent outside of normal working hours and additional costs classroom teachers have incurred or experienced to provide a continuity of learning during the period of school closure in 2019-2020 as a result of the COVID-19 pandemic. The program was funded under Article 5, Section 949p for grants to eligible K-12 classroom teachers.

The **School Support COVID-19 Grant** program was created by Public Act 166 of 2020 for grants to eligible K-12 school support staff to recognize the additional time spent outside of normal working hours, hazardous conditions, and additional costs school support staff have incurred or experienced to provide services to students during the period of school closure in 2019-2020 as a result of the COVID-19 pandemic. Please note if you work for a nonprofit nonpublic school you are not eligible for this grant. The program was funded under Article 5, Section 949q for grants to eligible K-12 school support staff.

Definitions

Classroom teacher means a full-time or part-time teacher with an assigned class who provided continuity of learning to students during the 2019-2020 period of school closure that resulted from COVID-19. For the purposes of this section, classroom teacher does not include substitute teachers, para-professionals, support staff, or administrators.

School support staff means a full-time or part-time para-professional, aide, or non-instructional staff, according to the registry of educational personnel, who provided services to students during the 2019-2020 period of school closure that resulted from COVID-19. School support staff does not include substitute teachers or classroom teachers.

District means a local school district as that term is defined in section 6 of the revised school code, 1976 PA 451, MCL 380.6, or a public school academy as that term is defined in section 5 of the revised school code, 1976 PA 451, MCL 380.5.

Regularly and continuously work under contract means that term as defined in section 1230e of the revised school code, 1976 PA 451, MCL 380.1230e.

PART 1: BACKGROUND INFORMATION

Complete all fields. The district or nonprofit public school listed in the background information should be the district or nonprofit public school that identified you as an eligible grant recipient. If you work for multiple districts or nonprofit nonpublic schools, then the eligible grant recipient needs to file this form with each district or nonprofit public school that identifies the requester as an eligible grant recipient.

PART 3a: AFFIRMATION OF ELIGIBILITY – CLASSROOM TEACHER

This section is to be completed by a classroom teacher applying for the Teacher COVID-19 Grant Program provided under Article 5, Section 949p. Check all boxes that apply.

PART 3b: AFFIRMATION OF ELIGIBILITY – SCHOOL SUPPORT STAFF

This section is to be completed by school support staff applying for the School Support Staff COVID-19 Grant Program provided under Article 5, Section 949q. Check all boxes that apply.

PART 4: CERTIFICATION

Sign and date in the indicated fields. Electronic signature is acceptable.

MAILING INFORMATION

Submit your completed application to the School District or Nonprofit Nonpublic School by the deadline listed on the application in the form and manner established by the school district or nonprofit nonpublic school.

DO NOT send this form directly to the Michigan Department of Treasury.

More information on these grant programs, including a detailed Frequently Asked Questions (FAQ) guide, can be found on the Teacher and School Support COVID-19 Grant Website at www.michigan.gov/TSSC19Grants